

**DECLARATION FOR FREE ENTRY
OF UNACCOMPANIED ARTICLES**

19 CFR 148.6, 148.52, 148.53, 148.77

PAPERWORK REDUCTION ACT NOTICE: This request is in accordance with the Paperwork Reduction Act. We ask for the information in order to carry out the laws and regulations administered by the CBP. These regulations and forms apply to importers to ensure that they are complying with the law and to allow us to figure, collect, or refund the right amount of duty and tax. It is mandatory. The estimated average burden associated with this collection of information is 10 minutes per respondent depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Bureau of Customs and Border Protection, Information Services Branch, Washington, DC 20229, and to the Office of Management and Budget, Paperwork Reduction Project (1651-0014), Washington, DC 20503.

PART I -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES (Please consult with the CBP official for additional information or assistance. REMEMBER--All of your statements are subject to verification. False declarations or failure to declare articles could result in penalties.)

1. IMPORTER'S NAME (Last, first and middle)		2. IMPORTER'S DATE OF BIRTH	3. IMPORTER'S DATE OF ARRIVAL
4. IMPORTER'S U.S. ADDRESS		5. IMPORTER'S PORT OF ARRIVAL	
		6. NAME OF ARRIVING VESSEL CARRIER AND FLIGHT/TRAIN	
7. NAME(S) OF ACCOMPANYING HOUSEHOLD MEMBERS (wife, husband, minor children, etc.)			

8. THE ARTICLES FOR WHICH FREE ENTRY IS CLAIMED BELONG TO ME AND/OR MY FAMILY AND WERE IMPORTED	A. DATE	B. NAME OF VESSEL/CARRIER	C. FROM (Country)	D. B/L OR AWB OR I.T. NO.
	E. NUMBER AND KINDS OF CONTAINERS			
F. MARKS AND NUMBERS				

PART II -- TO BE COMPLETED BY ALL PERSONS EXCEPT U.S. PERSONNEL AND EVACUEES

9. RESIDENCY ("X" appropriate box) I declare that my place of residence abroad <input type="checkbox"/> is <input type="checkbox"/> was	A. NAME OF COUNTRY	B. LENGTH OF TIME Yr. Mo.
C. RESIDENCY STATUS UPON MY/OUR ARRIVAL ("X" One) <input type="checkbox"/> (1) Returning resident of the U.S. <input type="checkbox"/> (2) Nonresident: <input type="checkbox"/> a. Emigrating to the U.S. <input type="checkbox"/> b. Visiting the U.S.		

10. STATEMENT(S) OF ELIGIBILITY FOR FREE ENTRY OF ARTICLES
I the undersigned further declare that ("X" all applicable items and submit packing list):

A. Applicable to RESIDENT AND NONRESIDENT

- (1) All household effects acquired abroad for which free entry is sought were used abroad for at least one year by me or my family in a household of which I or my family was a resident member during such period of use, and are not intended for any other person or for sale. (9804.00.05, HTSUSA)
- (2) All instruments, implements, or tools of trade, occupation or employment, and all professional books for which free entry is sought were taken abroad by me or for my account or I am an emigrant who owned and used them abroad. (9804.00.10, 9804.00.15, HTSUSA)

B. Applicable to RESIDENT ONLY

- All personal effects for which free entry is sought were taken abroad by me or for my account. (9804.00.45, HTSUSA)

C. Applicable to NONRESIDENT ONLY

- (1) All articles of apparel, personal adornment, toiletries and similar personal effects for which free entry is sought were actually owned by me and in the possession of myself, or those members of my family who accompanied me, at the time of departure to the United States and that they are appropriate and are intended for our personal use and not for any other person nor for sale. (9804.00.20 HTSUSA)
- (2) Any vehicles, trailers, bicycles or other means of conveyance being imported are for the transport of me and my family and such incidental carriage of articles as are appropriate to my personal use of the conveyance. (9804.00.35, HTSUSA)

PART III -- TO BE COMPLETED BY U.S. PERSONNEL AND EVACUEES ONLY

I, the undersigned, the owner, importer, or agent of the importer of the personal and household effects for which free entry is claimed, hereby certify that they were in direct personal possession of the importer, or of a member of the importer's family residing with the importer, while abroad, and that they were imported into the United States because of the termination of assignment to extended duty (as defined in section 148.74(d) of the Customs Regulations) at a post or station outside the United States and the CBP Territory of the United States, or because of Government orders or instructions evacuating the importer to the United States; and that they are not imported for sale or for the account of any other person and that they do not include any alcoholic beverages or cigars. Free entry for these effects is claimed under Subheading No. 9805.00.50, Harmonized Tariff Schedule of the United States.

1. DATE OF IMPORTER'S LAST DEPARTURE FROM THE U.S.	2. A COPY OF THE IMPORTER'S TRAVEL ORDERS IS ATTACHED AND THE ORDERS WERE ISSUED ON:
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PART IV -- TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY OF ARTICLES (Certain articles may be subject to duty and/or other requirements and must be specifically declared herein. Please check all applicable items and list them separately in item D on the reverse.)

A. For U.S. Personnel, Evacuees, Residents and Non-Residents

- (1) Articles for the account of other persons.
- (2) Articles for sale or commercial use.
- (3) Firearms and/or ammunition.
- (4) Alcoholic articles of all types or tobacco products.
- (5) Fruits, plants, seeds, meats, or birds.
- (6) Fish, wildlife, animal products thereof.

B. For Residents and Non-Residents ONLY

- (7) Foreign household effects acquired abroad and used less than one year.
- (8) Foreign household effects acquired abroad and used more than one year.

C. For Resident ONLY

- (9) Personal effects acquired abroad.
- (10) Foreign made articles acquired in the United States and taken abroad on this trip or acquired abroad on another trip that was previously declared to CBP.
- (11) Articles taken abroad for which alterations or repairs were performed abroad.

D. LIST OF ARTICLES

(1) ITEM NUMBER CHECKED IN PART IV, A., B., C.	(2) DESCRIPTION OF MERCHANDISE	(3) VALUE OR COST OF REPAIRS	(4) FOREIGN MERCHANDISE TAKEN ABROAD THIS TRIP: <i>State where in the U.S. the foreign merchandise was acquired or when and where it was previously declared to CBP.</i>

PART V -- CARRIER'S CERTIFICATE AND RELEASE ORDER

The undersigned carrier, to whom of upon whose order the articles described in PART I, 8., must be released, hereby certifies that the person named in Part I, 1., is the owner or consignee of such articles within the purview of section 484(h), Tariff Act of 1930.

In accordance with the provisions of section 484(h), Tariff Act of 1930, authority is hereby given to release the articles to such consignee.

1. NAME OF CARRIER	2. SIGNATURE OF AGENT (Print and sign)	Date
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PART VI -- CERTIFICATION TO BE COMPLETED BY ALL PERSONS SEEKING FREE ENTRY

I, the undersigned, certify that this declaration is correct and complete.

1. "X" One

A. Authorized Agent* (From facts obtained from the importer) B. Importer

2. SIGNATURE	3. DATE
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*An Authorized Agent is defined as a person who has actual knowledge of the facts and who is specifically empowered under a power of attorney to execute this declaration (see 19 CFR 141.19, 141.32, 141.33).

PART VII -- CBP USE ONLY (Inspected and Released)	1. SIGNATURE OF CBP OFFICIAL	2. DATE
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**TREASURY DEPARTMENT
U.S CUSTOMS SERVICE**

SUPPLEMENTAL DECLARATION FOR
UNACCOMPANIED PERSONAL AND HOUSEHOLD EFFECTS

1. OWNER OF HOUSEHOLD GOODS (Last name, first and middle)

2. DATE OF BIRTH

3. CITIZENSHIP

4. PASSPORT (Country and number)

5. SOCIAL SECURITY NO.

6. RESIDENT ALIEN NO.

7. U.S ADDRESS

10. EMPLOYER

11. POSITION WITH COMPANY

8. FOREIGN ADDRESS

12. LENGTH OF EMPLOYMENT

9. REASON FOR MOVING

13. NATURE OF BUSINESS

14. NAME AND TELEPHONE OF COMPANY WHO CAN VERIFY ABOVE INFORMATION

15. NAME AND ADDRESS OF FREIGHT FORWARDERS, PACKERS AND SHIPPING AGENTS

16 SHIPMENT ITTNERARY (Specific place of loading and intermediate ports)

17. CERTIFICATE

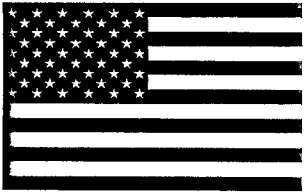
A. Authorization Agent

B. Importer

(Check One)

18. SIGNATURE

/ ATTY-IN-FACT



Importing Personal Property Into The United States

HOUSEHOLD GOODS AND PERSONAL EFFECTS

CUSTOMS REGULATIONS AND REQUIRED DOCUMENTS

Customs Regulations:

Shipments must clear at first port of entry unless arrangements have been made to move shipments in-bound to a port of entry. Used household goods, personal effects and tools of trade/occupation are duty-free if items have been used for at least one year. Items CAN NOT be sold or given to another person.

ORIGINAL COPIES OF THE COMPLETED, SIGNED, AND DATED CUSTOMS FORM 3299 AND SUPPLEMENTAL DECLARATION WILL BE REQUIRED AT THE PORT OF ENTRY FOR EACH SHIPMENT INTO THE UNITED STATES. THEREFORE, IF YOU MAKING A SEA FREIGHT AND A SEPARATE AIR FREIGHT SHIPMENT, SEPARATE FORMS AND DECLARATIONS WILL BE REQUIRED FOR EACH.

The forms and declarations should be completed prior to the departure of your effects from your origin residence and should preferably be surrendered to the agent that has packed and containerized the effects. The Origin Agent will follow the standing instructions of the International forwarder involved for transmission of the documents to the appropriate seaports or airports in the United States.

NOTE: Items in shipments on the "Restricted/Dutiable" list will cause significant delays and additional charges which will be billed to customer's account.

False statements made to a U.S. Customs Officer are punishable by Law.

Required Documents:

- ✓ Passport (copy) including photo & personal data pages
- ✓ Visa (copy)
- ✓ Customs Form 3299 "Declaration for Free Entry of Unaccompanied Articles"
- ✓ Supplemental Declaration "Unaccompanied Personal and Household Effects"
- ✓ Power of Attorney Form – Authorizing Destination Agent to clear shipments through Customs
- ✓ Informal Entry – Form 5119-A (if applicable)
- ✓ Bill of Lading/Air Waybill
- ✓ Comprehensive Inventory List - PBO "packed by owner" & Misc. are not accepted

Diplomat Status:

Foreign officials who are traveling to the United States on official business must obtain an A visa prior to their entry. They cannot travel on tourist's visas, or visa free under the Visa Waiver Program. Please note that U.S. visa law indicates that if a visa applicant is entitled to an A visa as a principal or dependent, he or she must receive an A visa. The exceptions to this rule are extremely limited.

Qualified A visa applicants traveling to the United States for assignments of less than 90 days will be issued visas annotated "TDY" (temporary duty).

Required Documents:

- ✓ Passport copy
- ✓ Visa – either A-1 or A-2
- ✓ Diplomatic Note - Written confirmation by the sending government of the applicant's status. A-3 applicants must also have a diplomatic note to confirm the official status of employers
- ✓ A-3 Visa - for staff members of Diplomat
- ✓ Form DS-160
- ✓ Comprehensive inventory list in English

RESTRICTED/DIFFICULT ITEMS

- ✓ Tobacco products
- ✓ New items less than 1 year, inheritance items and gifts are dutiable and may require receipts
- ✓ Antiques require a Certificate of Authenticity
- ✓ Biological materials- require an Import Permit
- ✓ Medication- Require a physicians statement attesting to the need of the prescription, must be in original containers, and must not exceed prescribed quantity of the medication. Only medications that are also prescribed in the US (approved by the FDA) are allowed entry.

*Shipping alcoholic beverages in household goods shipments is discouraged as only some states allow the importation of alcohol. If alcohol is in the shipment it must clearly marked on the inventory, loaded by the door for easy inspection. Inventory must list name, quantity, size, alcoholic content, date purchased and value of each bottle. **Alcohol Control Boards by state:** http://www.ttb.gov/wine/control_board.shtml

PROHIBITED ITEMS

- ✓ Narcotics/illegal drugs of any kind – Violations result in severe penalties
- ✓ Cuban cigars – Brought from any country, violations result in severe fines & penalties
- ✓ Foodstuff including liquor filled candy is strictly controlled and subject to inspection and confiscation by the Food and Drug Administration (FDA)
- ✓ Pornography, obscene materials, unlawful, treasonable and subversive material
- ✓ Animals or plants including furs, skins, tusks, shells & wood carvings. Subject to the US Endangered Species Act.
- ✓ Pirated books, tapes, CD's, DVD's computer programs etc will be confiscated and destroyed
- ✓ Lottery tickets, gaming equipment
- ✓ Hazardous materials including fireworks, combustible, corrosive, flammable, toxic or poisonous substances
- ✓ Explosives, ammunitions, knives, switchblades and heavy or automatic weapons are strictly prohibited:
 - Firearms and hunting rifles require a permit, proof of ownership, & registration.
 - The types of licenses and certificates vary according to the type of firearm, immigration status of the owner, port of entry and destination.
 - If weapon was originally purchased & owned by the customer in the US, Proof of Sale and Date of Sale is required

IMPORTATION OF PETS

Importation of pets is regulated by the Animal and Plant Health Inspection Service (APHIS), US Public Health Service and US Dept. of Agriculture (USDA). Quarantine is generally not required for cats or dogs. All pets are subject to inspection at ports of entry for evidence of infectious diseases.

Pets being imported into Hawaii are subject to 30 day quarantine.

NOTE: The USDA has restrictions on the importation of breeds utilized for herding livestock unless originating from Canada, Mexico, Central America, and West Indies. These dogs must be inspected and quarantined at port of entry.

Pets coming from a country where screwworm is known to exist must be inspected by a licensed veterinary official within 5 days prior to shipment to the US. The pet must be accompanied with a health certificate attesting the pet is free of screwworm or was found to be infested, treated and quarantined until free of screwworm.

Required Documents:

- ✓ Certificate of Vaccination – Original, including rabies, dated more than 30 days, but less than 180 days prior to arrival
- ✓ Health Certificate - Issued 5-10 days prior to departure, from a licensed Veterinarian

Birds: Only one or two personally owned pet birds may be brought into the United States.

All pet birds (with certain exceptions for Canadian-origin birds) must be accompanied with a Health Certificate and are subject to a minimum 30 day isolation period at a USDA operated quarantine facility. Animal Import Centers that contain quarantine facilities for pet birds are located at the following ports: Alaska (transit only); Los Angeles, CA; Miami, FL; Mission, TX (only for abandoned or smuggled birds); New York JFK, NY. An advance reservation must be obtained from the quarantine facility and a deposit of \$40.00USD - must be paid prior to import. Full details should be obtained well in advance of travel from a U.S. consulate.

Warning: *Unauthorized importation of birds can result in seizure.*

Required Documents:

- ✓ Health Certificate - Issued 30 days prior to entry, from national government veterinary office
- ✓ Import Permit – Obtained from the USDA, VS Form 17-129

Pet birds originally obtained in the U.S.A. and returning to the U.S.A. with the owner are allowed to re-enter without a USDA import permit. The pet bird may be quarantined in the owner's home for the 30-day quarantine period. Poultry including pigeons and doves are NOT considered pets.

IMPORTATION OF VEHICLES

Vehicles are subject to import taxes and duties unless previously exported from the US and customer can supply the Export BOL and can prove that no modifications had been made during stay abroad. All imported vehicles must meet both the Environmental Protection Agency (EPA) and Department of Transportation (DOT) requirements. If required conversions are not performed in the country of origin, Customer must post a bond, typically 50% of the value, in order to have the necessary conversions performed in the US. If conversions are not made the vehicle must be exported or destroyed. All costs for exams, testing or modifications are made payable by the Customer.

Required Documents:

- ✓ Certificate of Title and Registration - must be original
- ✓ Commercial/Purchase Invoice – must be original
- ✓ EPA Form 3520-1
- ✓ Drivers License copy
- ✓ Make, model and year of vehicle must also be provided

NOTES:

Fumigation of Wood Packing Materials: As of July 5, 2006 the United States exercises Full Enforcement on all articles of regulated wood packaging material (WPM) to ISPM 15 standards. Non compliant Regulated WPM will not be allowed entry.

*Canada is exempt from the regulation of the United States.

Importation of Unapproved Medication Exception: The FDA has developed guidance entitled “Coverage of Personal Importations” which sets forth the FDA enforcement priorities with respect to the personal importation of unapproved new drugs by individuals for their personal use. Under this guidance, the FDA may allow an individual entering the United States to import a three month supply of an unapproved drug if all of the following conditions are met:

The intended use of the drug is for a serious condition for which effective treatment may not be available domestically;

1. The drug will not be distributed commercially by the importer;
2. The product is considered not to represent an unreasonable risk;
3. The individual seeking to import the product affirms in writing that the drug is for the patient's own use and provides the name and address of the doctor licensed in the United States responsible for his or her treatment with the product, or provides evidence that the product is for the continuation of a treatment begun in a foreign country.

For further clarification contact the Drug Enforcement Administration, Office of Diversion Control, International Drug Unit, at **(202) 305-8800**

Merchandise from embargoed countries is prohibited: As of this printing those countries are: Afghanistan, Cuba, Iran, Iraq, Libya, Serbia & Montenegro and Sudan; information materials (pamphlets, books, tapes, films and recordings) are permitted, except from Iraq.

Some art and artifacts (such as Pre-Columbian monumental and architectural sculptures and murals from South America) and imports from Iran and leather souvenirs from Haiti (e.g. drums) are also prohibited.

US Territories: U.S. residents returning from the U.S. possessions of American Samoa, Guam or the U.S. Virgin Islands may apply their personal duty-free exemption to articles acquired in, and sent directly from, these islands

Note: Gold coins, medals and bullion, formerly prohibited, may be brought into the USA, except from embargoed countries (see above). They must be declared upon arrival.

ACKNOWLEDGMENTS:

US Department of State- http://travel.state.gov/visa/temp/types/types_2637.html#how

Animal and Plant Health Inspection Service: www.aphis.usda.gov

Customs and Border Control: <http://www.cbp.gov>

Environmental Protection Agency: <http://www.epa.gov/otaq/imports/>

IATA Travel Centre

The information presented herein is based on customs data available at the time of printing and is frequently subject to change without notice. It is the responsibility of the owner or importer of the household goods to comply with the current customs restrictions, regulations, and duties of the country to which the goods are imported. We strongly advise customers to contact the consulate or embassy of the destination country for the most current information on customs regulations, restrictions and duties for importing household goods, personal effects and vehicles.